



THE KEMPE TRUST
Registered Charity No. 1014062

GUIDELINE FOR APPLICANTS AND APPLICATION FORM

Trustees' Policy

The Primary purpose of the Kempe Trust ("TKT") is to assist and facilitate through grant aid the maintenance and preservation of the work of the C E Kempe Studio carried out between 1865 and 1907 and of C E Kempe & Co Ltd carried out between 1907 and 1934.

Applications will be accepted only according to the following criteria and terms:

- There are three categories of work as described in the Policy above qualifying for grant aid:
Stained Glass.
Ecclesiastical furniture and furnishing.
Ecclesiastical fabric and decorations.

Please note the following restrictions:

- ;
- Grants are not given retrospectively for works already completed;
- Applications are considered only when a professional architect or established conservator has been engaged to direct the work
- Grants may be drawn down on completion of the work or on the certification of the architect or conservator if before.
- The completion of the work must be certified by an appropriate professional.

The following are not eligible for grants:

- Work otherwise covered by an insurance claim.
- Cleaning or general maintenance work normally undertaken by the building owner.

TKT reserves the right to request repayment of any grant made if the project for which assistance was originally sought is aborted.

Applications

Applications should be submitted in writing in the form prescribed, detailing the objectives of the project, the total project cost and who will undertake the work.

An acknowledgement of your application will only be made if you specifically request this and if an email address is provided (see page 2). The Trustees normally meet each year in February, May and September when applications are considered. Notification of the outcome of an application will be made immediately following the meeting at which it is considered. Please note that the Trustees' decision is final.

Awards will remain open for two years from the date of approval,

Please complete the form and return to The Kempe Trust, 41 York Avenue, Crosby, Liverpool L23 5RN

ALL SECTIONS MUST BE COMPLETED

1. Name and address of applicant.

Status/Position:

Email address:

Telephone number:

2. Name and location of building, for which a grant is made.

3. Please describe briefly the work for which the grant is sought. Please be as specific as possible and identify the location of the window or item of furniture, furnishing or fabric.

4. Have the proposals the support of the Diocesan Advisory Committee or equivalent authority?

5. Has a Faculty or equivalent permission been obtained?

6. Name of the architect or conservator responsible for the work. (For conservators, please provide a statement of experience and/or professional status.)

7. Cost of work for which a grant is sought

8. Amount currently raised in support of this project

9. Details of other Grants already awarded in support of this project

10.If an award is made, to whom should the cheque be made payable?

.....
Signature of Applicant (This must be signed by the incumbent or equivalent, church warden, or appeal organiser.)